Right-of-Way Permit Application

City of Franklin, Indiana
70 E. Monroe Street (317) 736-3631

Location of Work:

Address: _____

_____

Subdivision: _____

Section: _____ Lot #: _____

Contractor (if applicable):

Name: _____

Address: _____

_____

Phone #: _____

Property Owner:

Name: _____

Address: _____

_____

Phone #: _____

Bond Information:

Issued by: _____

Bond Number: _____

Value: _____

Expiration Date: _____

Insurance Information:

Issued By: _____

Value: _____

Expiration Date: _____

Cut Information:

Residential Drive ☐   Minor Commercial Drive ☐
Boring   ☐   Major Commercial Drive ☐
Open Street Cut ☐   Major Commercial Drive w/Blister ☐
Parallel R/W Work ☐   Line Pole Setting   ☐
Emergency R/W Work   ☐

Description of Work: _____

_____

Start Date: _____

Completion Date: _____

Project Information:

Will traffic need to be redirected? ☐ Yes   ☐ No

Will the contractor provide directional signage and/or flagmen? ☐ Yes   ☐ No

Will the street be closed to traffic during any part of the project? ☐ Yes   ☐ No

Start Date: _____

Completion Date: _____

Department Use Only

Released for Construction: ☐ Yes   ☐ No

Date Reviewed: _____

Reviewed By: _____

Permit #: _____

Permit Fee: _____

Comments:_____
_____
_____

Inspected by: _____

Date Inspected: _____

Copies Forwarded to:
Street Department ☐   Police Department ☐

The following documents must accompany this application:

1) **Detailed Sketch of Project ☐**
2) **Permit Bond ☐**
3) **Insurance ☐**

(Please see the separate handout **"Right-of-Way" Permit Information"** for additional clarification.)

Certification:

I certify that the information contained on this form is complete and accurate. I certify financial responsibility for any permits, cost occurred during work and for any damages that might occur during the first year after said work.

Applicant's Name:

_____
(Print)

_____
(Signature)   (Date)

Phone # to call when permit is ready to be picked up:

_____

If the scope of the work described within this application could result in a street closure, the applicant must obtain the permission of the Board of Public Works and Safety before a permit will be issued.

Application can be e-mailed to:
tunderhill@franklin.in.gov or mstjohn@franklin.in.gov